

**GOVT. DENTAL COLLEGE & HOSPITAL,
Chhatrapati Sambhajnagar (AURANGABAD)
Maharashtra State**
Instruction Manual for BDS Admission process
Academic Year 2023-24



WELCOME

The call will be attended only for any query related to the admission process from 11:00 AM to 5:00 PM.

Landline number:

Direct Number: (0240) 2992383, (0240) 2402383/82/81

All students should regularly refer MCC website for AIQ quota and the State Commissioner's website for state quota admissions and get acquainted regarding rounds, Notifications, Information brochures, information bulletin, FAQs etc.

No guidance related to further rounds will be done at the institute level. The institute is only responsible for admissions.

DON'T CALL ON THE PERSONAL NUMBER OF DEAN/NODAL OFFICER notified on MCC website; it is given for administrative use by MCC / DMER ONLY.

BDS ADMISSION PROCESS
Government Dental College & Hospital,
Aurangabad. (MS)
(All India Quota/State Quota)

All the selected students of NEET-UG-2023 at Govt. Dental College & Hospital, Aurangabad (Maharashtra) should follow the following instructions and report with all details required for admission.

Download & print this PDF file. READ CAREFULLY ALL DETAILS

1. **Students should report personally for admission/ cancellation in case of upgradation. PROXY (anyone on behalf of student) will NOT be allowed for admission process/Cancellation of admission.**
2. **Print and fill 2 copies of the Application Form.**
3. **Print and fill 1 copies of the College Verification Form.**
4. **Print and fill 2 copies Holding Certificate.**
5. **Print and fill 1 copy of the Candidate information.**
6. **Print and fill 4 copies of the Admission Office Order.**
7. **Print and fill 1 copy of Medical Fitness in the prescribed format ONLY.**
8. **Print and fill out 1 copy of the Declaration: Attendance, fees & restriction of campus activities.**
9. **Print and fill in the 2 copies of Declaration by Student & Parents (Hostel accommodation).**
10. **Anti-Ragging Declaration to be given on 100/- Stamp Paper (After Retention of BDS Seat).**
11. All **original documents** enlisted in the holding certificate will be compulsorily required for admission. Additionally, student should submit **2 sets of SELF ATTESTED Xerox/Photocopies** of all original documents.
12. All original Documents **INDIVIDUALLY SCANED in PDF format only** will be compulsorily required during admission. Student should scan document properly through computer scanner (Size 500 kb only). **Please do not use mobile scanner for scanning documents.** Individual Original Documents should be scanned and renamed appropriately.
e.g. SSC/10th certificate after scanning should be renamed as
.....SSC/10th –Name of Student.
Prepare Folder and rename it with Name of the student, keep all scan documents in this folder for submission during admission. Scan documents will be accepted only in Pen Drive.
13. **Fees:** Demand draft (DD) of complete fees will be required during admission process. Kindly note that DD should NOT have any errors/spelling mistakes in the name of DD as desired. **Error/spelling will not be acceptable, such DD will be rejected. No cash/online transactions will be acceptable.**
14. Other Letters/undertakings if required will be taken at the time of admission if permissible within the rules thereof.
15. Submit Recent Passport size photos (5 copies)
16. **Kindly note.... Admission Process requires verification and approval. A student will be given Joining letters urgently. The office may require 2-3 days to complete the process.**

17. Students are advised to read details of admission process in information brochure/FAQs/other notifications available on MCC website. For State admissions (Maharashtra state) refer Information Brochure issued by State Commissioner & admission regulating authority official website www.mahacet.org and check details under Medical Education section.
18. For Service Bond & Penalty read NEET-UG-2023 Information brochure as and when available on and check details on www.mahacet.org and under Medical Education section.
19. The institute is responsible for only the admission process. We will not be available/responsible to guide any students for further rounds or rules & regulations of All India/State. The student should read information brochures/Notifications/Advisory issued by different agencies on official websites. Please don't contact the institute admission cell of institute for any such information.
20. During the admission process students & parents are advised to strictly maintain social distancing, wear mask. ONLY 1 Parent/relative will be allowed during the admission process. Any student/Parent found breaking these rules will be liable for immediate action by the admission cell authorities. **Please carry COVID-19 vaccination status.**
21. **Students are strictly advised NOT TO EDIT ANY FORMATS. All formats should be filled in by the student in his/her own handwriting.**
22. **Kindly Note: Other websites (Govt/Private) are NOT ALLOWED to display or copy this information on their personal websites. All Candidates to note, Govt. Dental College & Hospital, Aurangabad (MS) has NOT appointed any agency (Govt/Private) for admission process / Facilitation or guidance center.**
23. **Submit Original+ 2 sets of attested documents in a Spring File as below: On the file write your Name, Category, admission Quota & Mobile Number with a thick permanent marker.**

Sample format for Spring File

Name:

Category:

Admission Quota:

Mobile Number:

Date of Admission:



DEAN
Govt. Dental College &
Hospital, Aurangabad

**All students reporting for admissions at Govt. Dental College & Hospital,
Aurangabad (MS) Shall fill the Google form during reporting to the college...
This is COMPULSORY Click the Link and fill in the Information.**

https://docs.google.com/forms/d/e/1FAIpQLSc65K2ACEt14f3PGZ_KiOpZgrSctAoQH1F-n_10ovkXiiNRVQ/viewform

Application Form

Recent
Passport size
Photograph

Student's Name: _____

Address (In Capital): _____

Mobile No Student _____

Mobile No. Parent _____

Email ID Student _____

Email ID Student _____

To,
The Dean,
Govt. Dental College &
Hospital, Aurangabad.(MS)

Subject: - Joining the 1st BDS Course at Govt. Dental College &
Hospital, Aurangabad (M.S.)

Reference:- Selection letter/Allotment Letter/List by
MCC/State.....

Respected Sir/Madam,

I the undersigned Mr./Miss (Full Name in Capital) _____

_____ has been selected for the 1st
BDS Course in Govt. Dental College & Hospital, Aurangabad as per the Selection letter of All
India/State list (Copy Attached).

Kindly get me joined as 1st BDS student for the Academic Year 2023-2024.

Thanking you.

Yours faithfully,

Signature of candidate

(Name: _____)

COLLEGE VERIFICATION FORM

AIR.....

Mr./Miss. :-.....

SML

Last Name-.....

Category

Address :-

Allotted Category-.....

(with pincode)

Date of Birth.....

Marks.....

Date :-

Sr. No.	Original Documents Required	Available YES/No
1	Nationality Certificate OR Valid Passport (Xerox)	
2	Domicile Certificate	
3	Aadhar Card (Xerox)	
4	SSC(10th) Passing Certificate	
5	HSC(10+2) Mark sheet	
6	HSC(10+2) Passing Certificate	
7	Admit card: NEET-UG-2023 issued by NTA	
8	Result: NEET-UG-2023 issued by NTA	
9	Proof of identity (PAN/Driving License/Passport)-Photocopy	
10	Provisional allotment letter generated online(for AIQ students), the Allotment letter/Selection list page (For State Quota Candidates)	
11	Caste Certificate(if applicable)	
12	Caste Validity Certificate (if applicable) For outside Maharashtra students (OMS) Letter from the Magistrate that your State does not issue a caste validity certificate will be compulsory. (Annexure-III)	
13	Non-Creamy Layer Certificate...Valid up to 31/03/2024 (if applicable)	
14	EWS certificate (Annexure-A) by Competent Authority issued for 2023-2024 (If applicable)	
15	School Leaving OR TransferCertificate	
16	Defense claim(D1/D2/D3): All certificates as per NEET-UG-2023 Information Brochure...(For State Quota students only)	
17	PWD Certificate from Authorized Medical boards only....(Ifapplicable)	
18	MKB: Disputed area certificate, Mothertongue certificate, SSC/HSC from MKB area....(For State Quota students only)	
19	Hilly Area Certificate....(for State Quota students only)	
20	Medical Fitness Certificate in prescribed Performa	
21	Income certificate issued by the competent authority of the financial year 2022-2023 (For Maharashtra candidates only-Claiming EBC for fees)	
22	Migration Certificate....for outside Maharashtra State (OMS) candidates and 12 th CBSE board Maharashtra state students only	
23	Self-Education Gap Certificate (Affidavit on Rs.100/-Bond)..if applicable	
24	Hostel accommodation & Other declaration formats (compulsory for all)	
Tuition Fees and other Fees Demand draft: D.D. No: _____ of Rs. _____ Date ____/____/____		
Original Document & Xerox set to be prepared exactly as per the above sequence.		

Government Dental College & Hospital, Aurangabad				
Details of Fees for 1 st BDS For the Year 2023-24				
Sr.NO.	Fees	Open Category	Reserve Category (For Maharashtra students only)	EWS & EBC (For Maharashtra students only) (GR-201805031517347613, Dated 03-05-2018)
1	Tuition Fees	94500/-	0	47250/-
2	Development Fund	3000/-	3000/-	3000/-
3	Admission Fees	1500/-	1500/-	1500/-
4	Caution Money Deposit (CMD)	3000/-	3000/-	3000/-
5	Library Fees	1000/-	1000/-	1000/-
6	Library Deposit	2000/-	2000/-	2000/-
7	Laboratory Deposit	100/-	100/-	100/-
8	Laboratory Fees	50/-	50/-	50/-
9	Gymkhana	500/-	500/-	500/-
Total(rupees)		1,05,650/-	11,150/-	58,400/-
After allotment of hostel following charges will be applicable				
1	Hostel Deposit	300/-	300/-	300/-
2	Hostel Fees (per year)	4000/-	4000/-	4000/-

Certificates, fees verified & found to be correct.

Dr. Sonali Mahajan
(Member, Admission
Committee & Scrutiny
Officer)

Dr. Madhuri Ambhure
(Wavdhane)
(Member, Admission
Committee & Scrutiny
Officer)

Dr. Rakesh Mohode
(Member, Admission
Committee, Online
Reporting Officer, Joint
Nodal Officer & Scrutiny
Officer)

Dr.Vikrant Kasat
(Nodal Officer, Admission Committee)
& Scrutiny Officer)

Dr. Kishor M. Mahale,
(Member, Admission Committee)

 स्वातंत्र्याचा अमृत महोत्सव	 (महाराष्ट्र शासन)		
	शासकीय दंत महाविद्यालय व रुग्णालय, औरंगाबाद. धन्वंतरी नगर, पानचक्की रोड, औरंगाबाद-४३१००९		
	<u>GOVT. DENTAL COLLEGE & HOSPITAL, AURANGABAD.</u> Phone:- 0240-2402383, 82, 81 email: – gdca83@yahoo.com https://gdcaurangabad.in/		
	No.GDCHA/ACAD./BDS Admission 2023-24/		

ORIGINAL DOCUMENTS HOLDING CERTIFICATE

Received following original documents from Miss/Mr _____ admitted through All India Quota/State Quota to 1st BDS course on _____ for the academic year 2023-24 at Govt. Dental College & Hospital, Aurangabad (Maharashtra).

This Certificate is the Proof that all original documents as below are submitted by the student to the institute. Once admitted, original documents will not be given to the student. Original documents will be retained by the institute till the student completes BDS Course.

Sr. No.	Original Documents Required	Available YES/No
1	Nationality Certificate OR Valid Passport (Xerox)	
2	Domicile Certificate	
3	Aadhar Card (Xerox)	
4	SSC(10th) Passing Certificate	
5	HSC(10+2) Mark sheet	
6	HSC(10+2) Passing Certificate	
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11	Caste Certificate(if applicable)	
12	Caste Validity Certificate (if applicable) For outside Maharashtra students (OMS) Letter from the Magistrate that your State does not issue a caste validity certificate will be compulsory. (Annexure-III)	
13	Non-Creamy Layer Certificate...Valid up to 31/03/2024 (if applicable)	
14	EWS certificate (Annexure-A) by Competent Authority issued for 2023-2024 (If applicable)	
15	School Leaving OR Transfer Certificate	
16	Defense claim(D1/D2/D3): All certificates as per NEET-UG-2023 Information Brochure...(For State Quota students only)	
17	PWD Certificate from Authorized Medical boards only....(If applicable)	
18	MKB: Disputed area certificate, Mother tongue certificate, SSC/HSC from MKB area....(For State Quota students only)	
19	Hilly Area Certificate....(for State Quota students only)	
20	Medical Fitness Certificate in prescribed Performa	
21	Income certificate issued by the competent authority of the financial year 2022-2023 (For Maharashtra candidates only-Claiming EBC for fees)	
22	Migration Certificate....for outside Maharashtra State (OMS) candidates and 12 th CBSE board Maharashtra state students only	
23	Self-Education Gap Certificate (Affidavit on Rs.100/-Bond)..if applicable	
24	Hostel accommodation & Other declaration formats (compulsory for all)	
Tuition Fees and other Fees Demand draft: D.D. No: _____ of Rs. _____ Date / /		
Original Document & Xerox set to be prepared exactly as per the above sequence.		

Copy to: Concern Student.

DEAN
Govt. Dental College & Hospital, Aurangabad.

STUDENT INFORMATION
GOVT. DENTAL COLLEGE & HOSPITAL,
AURANGABAD- 431 001
ADMISSION FOR THE ACADEMIC YEAR 2023-24

RECENT
PAN SIZE
PHOTO

1	Name of the Student as mentioned on HSC Marks sheet (in Capital)	
	Guardian/ Father's Full Name	
	Name of Mother	
	Full Name of the Candidate in Devanagari (Marathi/Hindi)	
2	Complete Residential Address with PIN Code	
	Mobile No. of Student	
	Mobile No. of Parent	
3	E-mail Address of the Student	
	E-mail Address of the Parent	
4	a)Date of Birth	
	b)Place of Birth	
5	Aadhaar No.	
6	Gender(Male/Female)	
7	Date of Admission	
8	Category :SC/ST/VJ/NT-1/NT-2/NT-3/OBC/OPEN/EWS	
	Caste	
	Sub-Caste	
	Category of Admission	
9	Domicile State (belongs to which state)	
10	Academic Record	
A	S.S.C.Year of Passing:	
B	Name of the HSC/10+2Board	
C	Marks Obtained in H.S.C.(10+2)	
	Name of Board in HSC Exam	
	(E)English:Marks Obtained	/100
	(P)Physics:Marks Obtained	/100
	(C)Chemistry:Marks Obtained	/100
	(B)Biology:Marks Obtained	/100
	Total Marks(Phy+Chem+Bio)	/300(P+C+B)
D	NEET-UG-2023 Roll No.	
E	NEET-UG-2023 Marks	/720
F	NEET-UG-2023 AIR No.	
11	Blood Group	
	Mark of Identification(two)	1) 2)
	Guardian/Father's Occupation	
12	*Willingness about organ donation after Accidental Death.	Yes/No

*As per the Maharashtra University of Health Sciences eligibility form.

Date: / /2023

Place: AURANGABAD

Signature of Candidate

 स्वातंत्र्याचा अमृत महोत्सव	 (महाराष्ट्र शासन)	
	शासकीय दंत महाविद्यालय व रुग्णालय, औरंगाबाद. धन्वंतरी नगर, पानचक्की रोड, औरंगाबाद-४३१००१	
	GOVT. DENTAL COLLEGE & HOSPITAL, AURANGABAD. Phone:- 0240-2402383, 82, 81 email: – gdca83@yahoo.com https://gdcaurangabad.in/	
	No.GDCHA/ACAD./BDS Admission 2023-24/ /2023 Date:-	

OFFICE ORDER

Subject: - Admission to 1st BDS Course for the year 2023-24
Govt. Dental College & Hospital, Aurangabad (MS)

Reference:-Letter No. & Round _____ Date:-
(Allotment letter/selection letter/List)

With reference to the above-cited subject, you are **provisionally admitted** to the 1st-year BDS course on / /2023 at Govt. Dental College & Hospital, Aurangabad for the year 2023-24. Your admission is subject to the following conditions:

1. You will have to pay the complete prescribed fees (Demands Draft only) during admission. Every year, it will be the direct responsibility of the student to pay the yearly fees, Hostel Fees, etc. No reminder will be given to the student from the office regarding paying yearly fees. Any student not paying the yearly fees and dues on time will not be allowed to appear in the University examination.
2. Your admission is provisional & subject to final confirmation of eligibility from Maharashtra University of Health Sciences, Nashik.
3. Academic sessions for BDS Courses will start as per DCI, New Delhi Notification. Students are advised to check DCI, New Delhi official website.

DEAN
Govt. Dental College & Hospital,
Aurangabad (MS)

To,

Mr./Miss.

.....

Copy to : Concern Student /Accounts/Warden/others, Government Dental College and Hospital, Aurangabad.

ANNEXURE - H

MEDICAL FITNESS

A candidate must be medically fit to undergo the professional course applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed proforma, as given below on a **Letterhead** or on this format with original seal and signature.

CERTIFICATE OF MEDICAL FITNESS	
This is to certify that I have conducted clinical examination of Mr./Ms who is desirous of admission to Health Science Courses.	
He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the professional course.	
Certified that he/she fulfills the following criteria.	
<ul style="list-style-type: none">(1) Absence of any incapacitating and /or progressive systemic disease/disorder/condition,(2) Absence of any disability of upper limb/s.(3) Absence of any major visual/ auditory disability.(4) Absence of psychosis/neurosis/mental retardation,(5) Ability to maintain erect posture,(6) Reasonable manual dexterity.	
Though, following deviations have been revealed, in my opinion, these are not impediments to pursue a career as a Medical / Dental / Ayurved / Homeopathy / Unani / Occupational Therapy / Physiotherapy / Audiology & Speech, Language Pathology / Prosthetics & Orthotics / BSc Nursing. (Strike, which is not applicable):	
1.	
2.	
3.	
Address of the Registered Medical Practitioner Date :	Signature
	Name
	Registration No.
	Seal of Registered Medical Practitioner

.....&&.....

Note:

- ❑ A candidate must be medically fit to undergo the BDS courses applied for. Medical fitness must be certified by the registered Medical Practitioner in the above-prescribed format ONLY.
- ❑ **If the candidate has claimed a PWD seat & allotted a PWD seat:** He / She must submit additionally the current academic year (Recent) Physically handicapped certificate (PWD) issued by the **Authorized Medical Boards only** as per the instructions of competent authorities of All India/State Quota for the current academic year in information brochures/Notifications/Advisory.

Annexure – III

Office of the

Outward No.:-

Date:-

TO WHOME IT MAY CONCERN

CERTIFICATE

This is to certify that, the Caste Certificate No.....Dated
issued to Mr./Miss.....by the Tahsildar / Magistrate
is Valid.

Further, it is stated that there is no provision of issuing separate Caste Validity Certificate in

..... State

Office Seal / Stamp

Signature of Tahsildar / Magistrate / Issuing Authority

कार्यालय

जावक क्र.

दिनांक:

जो कोई भी इससे संबंधित है उसके लिए

प्रमाणपत्र

प्रमाणित किया जाता है की, श्री. / कुमारी.....इतको,
तहसिलदार/ जिल्हा मॅजिस्ट्रेट.....कार्यालयद्वारा निर्गमित
किया हुआ जात प्रमाणपत्र क्रमांक.....दिनांक.....
वैध है।

तथा,.....राज्यमें अलगसे जात वैधता प्रमाणपत्र निर्गमित करने का
कोई प्रावधान नहीं है।

कार्यालयीन मोहोर

तहसिलदार / जिल्हा मॅजिस्ट्रेट तथा
संबंधित अधिकारी के हस्ताक्षर

वाचा: शासन निर्णय क्र. सीडटी ३५१७/प्र.क्र. १२०/१७/शिक्षण-२ दिनांक ०९/०३/२०१५)

Annexure - A

Self-Declaration

Applicant's Photo

I Son / Daughter of
.....aged.....occupation.....residen
t of.....
.....with UID No.
Hereby declar that, I have passed.....course from
..... College during the year
..... and I hereby state that, I have not taken admission during the
period of gap from to period, hence, the gap arises in
my education.

The information provided above is true and correct to the best of my personal
knowledge, information and belief. I fully understand the consequences of giving false
information. If the information is found to be false, I shall be liable for prosecution and
punishment under Indian Penal Code and / or any other law applicable thereto.

Place :

Applicant's Signature.....

Date :

Applicant's Name :

प्रपत्र-अ
स्वयंघोषणापत्र

अर्जदाराचा फोटो

मी.....श्री.....यांचा
मुलगा/ मुलगी वय..... वर्षे, आधार क्रमांक (असल्यास) व्यवसाय
..... राहणार
.....याद्वारे घोषित करतो/करते की,

मी.....या शालेमधूनया वर्षी
उच्च माध्यमिक शालांत परीक्षा उत्तीर्ण झाला/झाली असून मी घोषित करतो/करते की,.....
.....ते.....या कालावधीमध्ये मी कोणत्याही शैक्षणिक संस्थेमध्ये प्रवेश घेतलेला नाही.
त्यामुळे सदर शैक्षणिक खंड निर्माण झालेला आहे.

वरील सर्व माहिती माझ्या व्यक्तिगत माहिती व समजूतीनुसार खरी आहे. सदर माहिती
खोटी आढळून आल्यास, भारतीय दंड संहिता अन्वये आणि/किंवा संबंधित कायदानुसार माझ्यावर
खटला भरला जाईल व त्यानुसार मी शिक्षेस पात्र राहीन याची पूर्ण जाणीव आहे.

ठिकाण :

अर्जदाराची सही.....

दिनांक :

अर्जदाराचे नाव :

Annexure 'C'

पदवी, पदव्युत्तर पदवी प्रथम वर्ष अभ्यासक्रमास प्रवेश घेणाऱ्या सर्व मुला/मुलींकडून प्रवेशाच्यावेळीच मतदार यादीमध्ये नाव नोंदणी करण्याच्या अनुषंगाने घ्यावयाचे प्रमाणपत्र / हमीपत्र नमुना

मीअभ्यासक्रम :

महाविद्यालयाचे नाव: या
महाविद्यालयात प्रथम वर्षात प्रवेश घेतला असून मी दिनांक ०१/०१/..... रोजी १८ वर्षाचा /वर्षाची झालो / झाले आहे किंवा होणार आहे. १८ वर्ष पूर्ण झाल्याबरोबर मी माझे नाव मतदार यादीत नोंदवून घेणार आहे अशी मी प्रतिज्ञा करतो/करते. यासाठी सोबत जोडलेला नमुना ६, ७ ८ व ८अ व्यस्थितपणे भरलेला आहे.

स्वाक्षरी

नाव :

ANTI RAGGING UNDERTAKING BY THE STUDENT

1. I, _____ s/o | d/o _____, having been admitted to AURANGABAD, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty for abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that I will not indulge in any behavior or act that maybe constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penallaw or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on _____

Signature of deponent
Name :

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ on _____

Signature of deponent

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____, father/mother/guardian of, _____, having been admitted to AURANGABAD, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on _____

Signature of deponent

Name :

Address :

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ on _____

Signature of deponent

DECLARATION: BY STUDENT& PARENTS
Regarding Attendance, fees & In Campus activities

I hereby declare and undertake that, as per Maharashtra University of Health Sciences, Nashik, I am required to Complete Minimum Attendance in Theory(75%) and Practical's/Clinics (85%) & Other compulsory assignments otherwise I will not be allowed to sit in the University exams.

It will be my direct responsibility to pay the yearly fees, Hostel Fees, etc. I am being informed that No reminder will be given to the student from the office for paying yearly fees and other dues. If I am not able to pay the yearly fees and dues on time, I will not be allowed to appear for the University examinations and I will be responsible for the same.

I further declare that, once I Joined as a student in this College, I will not participate in any activities outside campus, like sports, or cultural events, or leave the campus for any events/participation in other cities without official Permission from the Head of the Institute. Any issues arising from such activities of the student without prior permission, the institute will not be responsible for the same and immediate action/Legal action will be initiated by the institute against me.

Signature of Student with date

Name of Student: _____

Address: _____

Mobile Number: _____

Email address: _____

Signature of Parent/Legal guardian with date

Name of Parent/Legal Guardian: _____

Address: _____

Mobile Number: _____

Email address: _____

DECLARATION:BY STUDENT& PARENTS for HOSTEL FACILITY
(To be filled Compulsory by all students irrespective of hostel allotments)

I, _____ is admitted for BDS course in the academic year _____ at Govt. Dental College & Hospital, Aurangabad(Maharashtra).

My parents/legal guardian have gone through the SOP for hostel accommodation given in the admission manual at the time of Joining. We have clearly understood all the rules and regulations mentioned in SOP.

*I hereby declare that I am suffering from _____ disease(s)and on treatment. I am receiving following _____ Drugs for my disease element since _____ days/Months/Years. I also declare that I am not hiding any information related to my health issues. **(Put NA in fill in the blanks incase this para is not applicable)***

I and my parents/legal guardian, hereby undertake and declare that,if hostel accommodation is allotted on my request, I will abide by all the rules and regulations mentioned in the SOP. If I break any rule mentioned thereof in the SOP, I will be liable for appropriate action.

Signature of Student with date

Name of Student: _____

Address: _____

Mobile Number: _____

Email address: _____

Signature of Parent/legal guardian with date

Name of Parent/Legal Guardian: _____

Address: _____

Mobile Number: _____

Email address: _____

FEES: To be submitted as Demand Draft Details (DD)

For B.D.S. Admission in the year 2023-24 Selected students are instructed to submit the DD as follows
Demand drafts to be drawn from nationalized banks.

Fees demand draft In Favor of: Print/mention the Details on DD exactly as mentioned below without any Spelling mistakes...(Errors or spelling mistakes in the DD will NOT be accepted)
"DEAN, GOVERNMENT DENTAL COLLEGE & HOSPITAL, AURANGABAD" (Payable at Aurangabad)

Fees	Category	Remarks
Rs. 1,05,650/-	<ul style="list-style-type: none"> AIQ: UR & Reserve(R) Sate Quota: UR (Open) & All students who are not entitled for EBC. 	All outside Maharashtra (OMS) students admitted through All India Quota irrespective of category will have to pay FULL fees.
Rs. 11,150/-	<p>Reserve <u>(Applicable for candidates Only from Maharashtra State)</u></p> <p>Student should submit all required category documents as per information brochure for reserve category fees claim.</p>	<ul style="list-style-type: none"> Only for Students of AIQ & State quota, <u>belonging to Maharashtra & from reservecategory having all category documents as per information brochure</u> It will be compulsory to submit Maharashtra Domicile certificate, Caste certificate, Caste validity & NCL valid up to 31-03-2024 (NCL required for all reserve category students EXCEPT SC & ST) of Maharashtra <u>Undertaking/receipts of proposal submitted to social welfare for required category documents will NOT be considered for category Claim.</u>
Rs. 58,400/-	<p>EWS <u>(Applicable for candidates Only from Maharashtra State)</u></p>	<ul style="list-style-type: none"> Must have claimed and allotted EWS category in selection list. EWS certificate(Annexure-A)by Competent Authority issued for 2023-2024 Income certificate issued by the competent authority for the financial year 2022-2023 will be compulsory for the claim. Undertaking will NOT be acceptable for EWS certificate.
Rs. 58,400/-	<p>OPEN category Only <u>(Applicable for candidates Only from Maharashtra State – Claiming EBC for fees)</u></p>	<ul style="list-style-type: none"> Eligible for Students having Parent Income less than 8 Lacs and claiming EBC. Income certificate issued by the competent authority for the financial year 2022-2023 will be compulsory for EBC claim, if not submitted then a candidate has to pay full fees at the time of admission. <u>Any Undertaking for Income certificate will not be accepted.</u>

Note:

- Please Note cash/cheque/Online transaction will NOT be accepted.
- Changes in fees structure as per the instructions of state Govt. will be applicable from time to time.
- If students are allotted another college in subsequent rounds of All India / state, DD will be refunded back to the student. All such students will be required to pay an amount of **Rs.1500/-cash** (admission cancellation fees) to be paid in cash section of institute & receipt to be deposited in CET CELL.
- **The demand draft will be deposited in the institute account only after cut-off date of admission process.**

Government Dental College & Hospital, Aurangabad				
Details of Fees for 1 st BDS For the Year 2023-24				
Sr.NO.	Fees	Open Category	Reserve Category (For Maharashtra students only)	EWS & EBC (For Maharashtra students only) (GR-201805031517347613, Dated 03-05-2018)
1	Tuition Fees	94500	0	47250
2	Development Fund	3000	3000	3000
3	Admission Fees	1500	1500	1500
4	Caution Money Deposit (CMD)	3000	3000	3000
5	Library Fees	1000	1000	1000
6	Library Deposit	2000	2000	2000
7	Laboratory Deposit	100	100	100
8	Laboratory Fees	50	50	50
9	Gymkhana	500	500	500
Total(rupees)		1,05,650/-	11,150/-	58,400/-
After allotment of hostel following charges will be applicable				
1	Hostel Deposit	300	300	300
2	Hostel Fees (per year)	4000	4000	4000

COMPULSORY SOCIAL RESPONSIBILITY (SERVICEBOND)

To be submitted ONLY after final confirmation of admission/aftercut-off date.

Note:

1. **It will be the total responsibility of the student to submit the service bond after final confirmation/Cut-off-date of admission within one month.** Non submission of Bond does not mean that you are not bonded. **Bond service (Social responsibility service) is mandatory.** Any student who fails to submit the Bond within the stipulated time will not be eligible for appearing the University exams & also appropriate action will be initiated by the administration.
 2. **Bond Should be prepared on Rs.500/-Bond paper & Notarized.**
 3. **COMPULSORY SOCIAL RESPONSIBILITY SERVICE:** Refer NEET-UG-2023 Information Brochure (State), Page No.63, Clause 15.1 As per Government Resolution (G.R. No. MED 1007/C.R.490/07/Edu-2 dated 8th Feb 2008, and any other G.R. issued in this regard from time to time), candidates joined against the seats of Government/Municipal Corporation colleges for admission to MBBS/BDS Courses either through GOI nominee, All India Quota and State Quota through NEET UG 2023 onwards will be required to sign a social responsibility service to compulsorily serve the Government of Maharashtra or local self-government or Defense services for a period of one year,after the completion of internship.
 4. Additionally, he/she will be required to sign an undertaking to the effect that he/she will not leave India within a period of five years from the date of obtaining the degree, otherwise he/she will have to pay Non-RefundableRs.10,00,000/-(Rs.Ten lacs only) as penalty.
 5. **PENLTY FOR LAPSE OF SEAT (MBBS/BDS COURSE):** Refer NEET-UG-2023 Information Brochure (State), Page No.64, Clause 16.1, Any candidate responsible for lapse of MBBS/BDS seat will have to pay Non-Refundable penalty of Rs.10,00,000/- (Rupee Ten Lacs Only). This penalty is applicable to all those candidates who do not join during last round or cancel a seat after last round of admission. **This penalty is also applicable to any candidate resigning a seat after cut-off date for MBBS/BDS course or also fails to complete the course, irrespective of admission quota of the candidate.**
-

Indemnity Bond

Name of the Student :- _____

Admission Year :- _____

Name of the College :- **Government Dental College & Hospital, Aurangabad.**

Form of the bond to be executed for the purpose of compulsory service to the Government after completion of the B.D.S. Degree Course by a student who is a major i.e. above 18 years of age or by guardian of a student who is a minor i.e. below 18 years of age admitted to the B.D.S. degree course with two Sureties.

Know all men by these presents that I, Dean, Government Dental College and Hospital, Aurangabad informed to the student and father and guardian of the student.....jointly and each of us severally held and firmly bound by the Governor of Maharashtra exercising the executive referred to as the Government in sum of **Rs.10,00,000/- (In words Ten Lakh Rupees only)** to be paid to the Government on demand together with interest rate of 15 percent per annum from the date of demand till payment for which payment well and truly to be made. I DO HEREBY JOINTLY and each of us severally, firmly bind ourselves, our sureties, our respective heirs, executors, administrators and legal representatives by these presents. Signed this-----day of-----whereas, the Government Dental college in the State of Maharashtra for the Bachelor of Dental Surgery Degree Course, hereinafter referred to as the “Health Science Course Viz (I) Every Student Admitted Shall Complete the B.D.S. Course from the college to which he / she is admitted or from any other Government Dental College and recognized private Dental College in the State of Maharashtra to which he /she might have taken transfer admission. (ii) And thereafter, duly completed the prescribed Internship obtain B. D. S. Degree. (iii) He/ She shall if required by the Government of Maharashtra or any Zilla Parishad or any local authority as directed by the state Government for a minimum period of one year on such remuneration as may be prescribed thereof or with alternative in the Armed forces so required or the student so desired serve in the Armed Forces Medical Services in any of the three Defence Services in Army, Navy or Air Forces Medical services any where in India or abroad for a minimum period of one year on such remuneration as has been prescribed thereof. (iv) He / She shall furnish to the Government a personal security bond in the prescribed form for the sum of **Rs. 10,00,000/- (In words Ten Lakh Rupees only)** executed by the student and if the student is below the age of 18 years by also duly executed by the Guardian alongwith two sureties who have been certified as solvent by any of the authorities specified in the said rules. And whereas the student has been selected for admission to the B. D. S. Course as from the Academic Year _____in the college at **Government Dental College and Hospital, Aurangabad.** (hereinafter referred to as “the said College”)

NOW THE CONDITIONS OF THE ABOVE WRITTEN BOND ARE THAT:-

(i) The student shall diligently prosecute and complete the BDS course at the said college in the State of Maharashtra and strictly comply with the rules of the said college in the state of Maharashtra which the student thereafter joins on transfer at the end of the Ist Year Examination and shall be of good conduct and character and attend the college regularly and shall complete the course and thereafter duly pass the prescribed University Examinations for the course and undergo the prescribed Internship.

(ii) The student shall on passing the said examination and after undergoing Internship for such period and at such institution as may be prescribed, within a period of _____ days submit an application to the 'Director of Medical Education and Research, Mumbai and if the student is called upon by the Government or the Director of Health Services (hereinafter referred to as DHS) the student shall serve the Government/ Zilla Parishad / Local Authority for one year in such grade as may be prescribed therefore and in the event of the student being called upon to serve the Government / Zilla Parishad / Local Authority the student shall appear before the concerned selection board for an interview. If the student is selected by the selection board he / she shall serve the Government / Zilla Parishad / Local Authority for a minimum period of one year on such remuneration as may be prescribed in such scale of payment not below that of a Class-II Officer for BDS graduate in Government Medical/Dental Service of the student required by the armed forces or he / she desired to serve in the Armed Forces, the tenure of such compulsory service shall not be less than one year.

(iii) The student shall during the period he/she is required to serve under the provisions of the Bond, faithfully discharge the duties assigned to him / her by the superiors with the almost diligence and efficiency and be of a good conduct and character and observe the rules for the time being in force regulating the conduct or unless duly certified by a Competent Medical/Dental Authority absent himself / herself from his / her duties without obtaining the prior permission or subsequent confirmation from the Government by its authorized officers.

IT IS HEREBY AGREED AS FOLLOWS:-

(a) In the event of the student committing a breach of any of the above terms and conditions the whole of the said sum of **Rs. 10,00,000/- (In words Ten Lakh Rupees only)** shall become forthwith payable by the student/guardian and either of the sureties jointly and severally and the Government may, without prejudice to any other rights and remedies of the Government recover the same from the student and/or either of the sureties jointly and severally at the discretion of the Government from cost and / or recurring income and / or arrears of the land revenue/ or any immovable property.

(b) In the event of the students committing a breach of any of the above terms and conditions the whole of the said sum of **Rs. 10,00,000/- (In words Ten Lakh Rupees only)** shall become forthwith payable by student's guardian and either of the sureties jointly and severally and the Government may without prejudice to any other right and remedies or the Government recover the same from the student and or either of the sureties jointly and severally at the discretion of the Government from cost and/ or recurring income and/ or arrears of the land revenue and/ or any immovable property.

(c) If the student before or after entering into Government service becomes ineligible for initial appointment or continuation in Government services by his own behavior contradictory he/she renders himself/ herself liable to pay to Government in addition to the said bond amount penalty for breach of agreement as may be decided by the concerned Government officer and such amount will be recovered from the student/Guardian/ Either of sureties at the absolute discretion of the Government.

(d) It shall not be necessary for the Government to inform any of the students before suing the Guardian or either of the sureties for recovering the amount due hereunder.

(e) The liability of the Sureties hereunder or either of them shall not be impaired or discharged by reason of time being granted or of any forbearance act or omission on the part of the Government or any person authorized by him, of any indulgence being shown to the student or the Guardian or of the happening of any event or circumstances which in law would discharge a surety.

(f) The Internship completion certificate will be issued by the Dean of the College only after ascertaining that the services of the region by the Registered post A.D. for being offered service to comply with the Bond obligation.

(g) Where the student is desirous of undergoing post-graduate studies and if he / she secures admission to post-graduate course, the Bond of the student shall be deferred for the duration of the study and student shall be subject to the condition that specific " No Objection Certificate" for pursuing the post-graduation is produced from the Dean of the said College. The student will have to inform the Deputy Director of Health Services of the region (hereinafter referred to "DY.DHS") in which the college is situated of his having joined the postgraduate course within 30 days of his/her admission to the course by Registered post A.D. If he fails to do so, that student can be asked to carry out the obligation to serve for one year. Provided, however, that if the student fails to neglects to pass the post-graduate examination within four years after completing course or leaves the post-graduation studies prior thereto for any reason whatsoever, the student shall forthwith intimation thereof give in writing to the DHS /DMER for performance of his /her aforesaid obligations under this Bond.

(h) If the student applies service under DMER and appears before the Divisional Selection Board for interview and is thereafter selected by the selection board he / she will have to serve the Government of Maharashtra on such remuneration as may be prescribed in such scale of pay as may be prescribed from time to time. In case he/ she is not selected by D. S. B., he/she will have to serve on the post offered by the Dy. DHS in the Government Health services.

(i) Student after passing final examination and completing the prescribed internship as aforesaid is desirous of joining Armed Forces medical Services in any branch of the Defence Services in Army, Navy or Air Force anywhere in India or abroad shall make an application in writing to DMER for exempting him/her from the condition of the Bond to serve the Government or Zilla parishad /Local Authority for a period of one year in terms of this Bond, if the student has joined the Armed Forces medical services and that he/she has bound to serve there for one year.

(ii) I hereby declare that, if violation of terms, conditions & regulations prescribed by the Government related to B.D.S. course and social service bond after completion of the B.D.S. course occurs by me, I am ready to pay the penalty/fine and ready to accept punishment, if any

(iii) I am also ready to follow the rules and regulations prescribed by Government time to time related to my B.D.S. course and social service bond thereafter.

(iv) Government shall not bear and pay the stamp duty, if any on this bond.

IN WITNESS WHERE OF THE ABOVE NAMED

Name of the Student :-----
Aadhar No :-----
Address :-----

Signature with date

Affix latest passport
size photograph

Name of the parent/guardian :-----
Aadhar No :-----
Address :-----

Signature with date

Affix latest passport
size photograph

Witness 1:

Name of the witness :-----
Aadhar no :-----
Address :-----

Signature with date

Affix latest passport
size photograph

Witness 2:

Name of the witness :-----
Aadhar no :.-----
Address :-----

Signature with date

Affix latest passport
size photograph

Sureties 1:

Name of the Sureties :-----
Aadhar no :.-----
Address :-----

Signature with date

Affix latest passport
size photograph

Sureties 2:

Name of the Sureties :-----
Aadhar no :.-----
Address :-----

Signature with date

Affix latest passport
size photograph

NOTARY

Undertaking
Indemnity Bond

Name of the Student :- _____

Admission Year :- _____

Name of the College :- **Government Dental College & Hospital, Aurangabad.**

I hereby agree to give an undertaking as prescribed by Government of Maharashtra as per admission rule to the effect that if I go abroad within a period five years after completed of the B.D.S. course, I shall reimburse an amount of **Rs. 10,00,000/- (In words**

Ten Lakh Rupees only) towards the expenditure incurred by Government on my education.

Signed and delivered by:

IN WITNESS WHERE OF THE ABOVE NAMED

Name of the student and address

Signature with Date

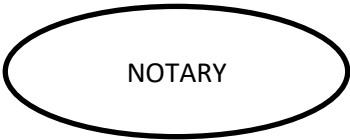


Sureties,

1. Signature, Name and Address (attach ID/residential proof)	Affix latest passport size photograph	2. Signature, Name and Address (attach ID/residential proof)	Affix latest passport size photograph

Witness,

1. Signature, Name and Address (attach ID/residential proof)	Affix latest passport size photograph	2. Signature, Name and Address (attach ID/residential proof)	Affix latest passport size photograph





RULES AND REGULATION FOR HOSTEL ACCOMODATION

“Standard Operating Procedure”
Version: 01,Dated: 28/07/2023
Govt. Dental College & Hospital,
Aurangabad

Prepared by

(Dr. Rakesh Mohode)
Hostel in-Chief,
Government Dental College and Hospital,
Aurangabad.

(Dr. Madhuri Ambhure (Wavdhane))
Girl's Hostel Incharge,
Government Dental College and Hospital,
Aurangabad.

This Information Brochure Approved by

(Dr. Vikrant Kasat),
Nodal officer, Admission Committee &
Scrutiny Officer,
Government Dental College and Hospital,
Aurangabad.

(Dr. Maya Indurkar),
DEAN,
Government Dental College and Hospital,
Aurangabad.

These rules shall apply to all inmates (present and future) of the hostels attached to the Govt. Dental College & Hospital, Aurangabad.

1. ADMISSION TO HOSTEL:

- i) Admission to the hostel shall be limited to the students of B.D.S. & M.D.S. of the Govt. Dental College & Hospital, Aurangabad. Other courses running in the Institute will not be provided with any hostel facility.
- ii) Those desiring admission to the hostel shall apply in the prescribed form available in the office/obtainable from the rector.
- iii) Admission to the hostel shall be given based on merit. For BDS student's Preference shall be given to outside students first followed by Local students.
- iv) **For PG students, it is compulsory to stay in the campus. They will be provided with a hostel facility within the available resources.**

2. ALLOTMENT OF HOSTEL ROOMS:

- i) Getting accommodation in hostels will not be the right of the students. Depending upon the availability of rooms, the student will be allotted accommodation facility on sharing basis either as 1:3, 1:2 or 1:1.
- ii) The allotment in the various rooms shall be distributed under the supervision of warden. No student will be given direct allotment by the office section.
- iii) The students should take possession of the room allotted to them within one week of the allotment failing which their allotment will stand cancelled.
- iv) Students shall occupy the room allotment and they shall not transfer or change their rooms with prior written permission of the warden. Any such adjustments by the students shall be considered as illegal and disciplinary action will be taken against all such cases.

3. Eligibility for continuation of accommodation to the hostel:

- i) Hosteler having more than three attempts will not be considered for hostel continuation of accommodation in the hostel.
- ii) The allotment of rooms rests finally at the Dean's decision who may refuse allotment for a probable reason or may remove any student from the hostel at any times as a disciplinary measure.

4. PERIOD OF HOSTEL ROOM ALLOTMENT (only for UG)

- i) The accommodation in the hostel shall be reallocated once a year i.e., every 2 academic terms (1 year).
- ii) **It will be mandatory for all students to follow the reshuffling procedure as and when initiated. The students who are not following the instructions will be removed from the hostel with immediate effect.**
- iii) No one shall imagine that the allotted room will remain with the student till he/she completes the course.
- iv) The reshuffling process of Hostel rooms will be the discretion of warden with approval of Dean.

5. PAYMENT OF RENT/CHARGES:

- i) All the students residing in the hostel shall pay the rent of the room and other charges for extra amenities such as Mess deposit, etc.
- ii) Yearly hostel fees shall be paid by the student within the stipulated period. No separate notice will be issued by the institute for paying the hostel fees.
- iii) Any student not paying the regular hostel fees irrespective of reasons will not be allowed to stay in the hostel and all such students will be considered as defaulters.
- iv) For appearing every exam, the student shall obtain NOC from fees section regarding the hostel fees. Those having pending dues will not be allowed to sit in exams till the dues are cleared. Any academic loss due to this action will be the responsibility of student.

6. POSSESSION OF THE ROOMS, FURNITURE AND FIXTURES ETC:

- i) On taking possession of the room the student will make a list of the items (cot, table, chair, cupboard, rack, fan etc.) present in his/her room and submit it to the warden within 10 days of the final allotment for the term.
- ii) At the time of vacating the room the warden will verify the list again present in the room. There will be recovery from the student for the item which is found short/less or damaged.

7. PERMISSION FOR STAYING OUTSIDE:

- i) The main gate of the hostel will be closed at 10.00 pm for boys' hostel & 9:00 PM for Girl's hostel and open at 6.30am.
- ii) If a student of the hostel wants to stay out of the hostel at night, he must obtain written prior permission from the warden/rector.
- iii) Any student not taking permission to note that this will be informed to your parents immediately and the institute will not be responsible for issues arising thereof. Moreover, in such a case the Institute will take immediate action for breaking the pre-defined rule. The student will be debarred temporarily for a minimum of 5 to maximum 15 days. No communications in this regard will be considered for reply/action by the office.
- iv) Breaking the rule again will lead to permanent removal from Hostel.

8. MEDICAL AID:

- i) All cases of sickness shall be immediately reported to the warden by the student himself/herself, if possible, otherwise by the room partner or any student who may have become cognizant of the fact. On receipt of such information the administration shall take appropriate action.
- ii) The information of illness should also be given to parents immediately by student/Room Partner. The parents or local guardians should come urgently to take their ward's care.
- iii) Parents should regularly be in touch with their health status/issues. If a student/Parent is hiding any information of health issues & health problems, they will be fully responsible for any issues arising because of hiding information. The administration will initiate appropriate action against such students/Parents/Guardian for not giving/hiding the important information regarding health issues.

9. CANCELLATION OF ALLOTMENT:

A student residing in the hostel shall be liable to vacate his/her allotment in the hostel in the following circumstances:

- i) If he/she fails to take possession and occupy the room within seven days of allotment.
- ii) If he/she does not pay his/her hostel fees as specified by the Govt. from time to time.
- iii) If he/she is found guilty of gross indiscipline/misbehavior/Unlawful activities. The decision of warden in such cases will be full and final.
- iv) If a student because of illness is unable to take themselves or is mentally unstable or may cause harm to oneself or others.

10. GENERAL TERMS AND CONDITIONS:

- A. The students should not as far as possible keep valuable laptops and mobiles in their rooms since the administration cannot take responsibility for the safety of their belongings. Students are also advised not to keep the cash more than the barest minimum. In case their personal valuables are stolen, damaged or misused in any manner the administration will not be responsible for the same.
- B. The hostel is strictly meant for students(B.D.S./M.D.S.) of GDC & H, Aurangabad. **No outsider/other person/parents/relatives will be allowed to stay in the hostel under any circumstances including emergency.** Any student breaking this rule will be immediately dismissed from the hostel without any chance of giving an explanation. Such activity will be considered unlawful and further appropriate action will be initiated against such students. The decision of the Warden in this regard will be full and final.
- C. Visitors will be allowed to meet the hostellers in the common meeting hall within the allotted timelines.
- D. The hosteller will take care of all facilities provided with the rooms. Shall switch off lights, fan etc. when not in use.
- E. Hosteller shall not interfere/temper with any electric fittings/switchboard, etc. provided in the hostel. Every room has limited facility of electrical supply, additional electricity appliances if installed by the students will increase the load of electricity and may trigger short circuit. If this happens and it leads to damage to Govt. property, immediate legal action will be initiated against such students including permanently removing from hostels. **Personal Refrigeration, TV, Air conditioners(AC)/Induction cookers/water Heaters/other electronic devices are strictly prohibited in the hostel rooms/Corridors.** Using electrical extension cords of any type leading to an increase in load on an electric point is prohibited.
- F. The hosteller shall maintain utmost cleanliness of the hostel rooms and corridors. He/she shall not use corridor and wash basins for cleaning utensils and shall dispose of any waste in a decent manner by using dustbins provided for the purpose. Action will be initiated if irregular activities are captured.
- G. Defacing walls fixtures or furniture is strictly prohibited. For any damage, it will be penalized at the expense of the occupants of the rooms.
- H. No drying of clothes will be permitted on the verandas or corridors, hostel terrace. **Students will not be allowed to go on hostel terraces.**
- I. Students should maintain the discipline and peace in the hostel. Any activity causing disturbances to the inmates of the hostel should be avoided and is strictly prohibited in

the hostel. Disturbance / nuisance / Playing DJ / loud music in any form will be dealt seriously and those involved will permanently debarred from the hostel. Depending on the situation, if required even suspension / rustication from the college / lawful action as may be applicable will be initiated by the administration.

- J. Midnight parties/Gathering/New-year celebrations/get-together/any other celebrations is strictly prohibited in the hostel rooms and premises.
- K. Students are Strictly not allowed to go to the terrace of hostel for any reason.
- L. Smoking/consumption of alcoholic drinks/use of prohibited narcotic substances within the hostel rooms/ premises is strictly forbidden and prohibited. Any student found in possession of alcohol and narcotics will be immediately suspended/rusticated from the hostel and college. Moreover He/she will be facing lawful action also.
- M. Ragging in any form is strictly prohibited. Any student found guilty of ragging will face punishment as per the DCI, New Delhi guidelines and amendments issued from time to time. Student and Parents Undertaking is mandatory for Anti-Ragging (As DCI, New Delhi Norms). (Undertaking to be given on 100/- Stamp Paper).
- N. The student should submit problems, if any regarding hostel in writing to the Hostel Warden.
- O. Motor bikes/cars are not permitted in the hostel premises. Students can use them at their own risk. Any damage/loss of the vehicle is not the responsibility of administration.
- P. The students of the hostel will have to do entries in the register before leaving the hostel or going to hometown. Again, entry shall be done after coming back from leave.
- Q. If a hosteller is leaving the hostel without initiation/permissions will have to face the punishments as may be applicable. If the rooms are found locked for more than 2 months, the said room(s) shall be opened following the legal procedure without intimation to the student.
- R. Once you are allotted hostel, all students to note that, without necessary permissions of Dean (applied through proper channel), the student(s) shall not plan any activities in hostel or hostel premises / Local or outside trips / gatherings in hostel / New year celebrations / other celebrations of any kind involving other hostellers either by force or choice. Any activities leading to disturbances to other hostel inmates will be strictly prohibited and if notified to concerned authorities, it will be dealt with seriously. All students involved in such unwarranted activities will be immediately debarred from the hostel. Moreover, any legalities arising because of such activities of the students, the onus of responsibility and legal proceeding will be the responsibility of student(s).
- S. All students shall compulsorily follow security check(s) by appointed security personnel. /Wardens/Assistant wardens/any authorized person by Dean (if required).

ADDITIONS/AMENDMENTS: The administration shall reserve the right to modify or delete the rules as deemed fit from time to time.

11. PUNISHMENT:

If any of the rules started above are violated by any student or students and if any act against the interest of the property or inmates is resorted to, the student or students concerned shall be fined, suspended, rusticated and or dismissed by the Dean at his/her discretion.

Following disciplinary actions will be taken against the offence specified:

Particulars	Action
Submitting false documents	Blacklisted, Non-eligible in future, handingover The student to the police
Non-payment of fees	Cancelling the allotment.
Physical aggression/any type of violence.	Suspension for one month or more as per the Decision of warden.
Smoking, use of alcohol and narcotic prohibited substances.	Permanent expulsion from the hostel, Expulsion From the college.
Stealing	Permanent expulsion from the hotel.
Midnight parties /Gathering /New-year celebrations/get-together/any other Celebrations ,etc.	Suspension for one month or more as per the decision of warden. Compulsory fine of Rs. 2000/-per person involved in the activity.
Hosting an outsider / parents / relatives / any other person, etc (As per Clause.No.2 in General terms)	Permanent Expulsion from hostel.
Mutual exchange of room	Permanent expulsion/temporary Expulsion for a Term or more as per the decision of warden.
Ragging(As per DCI,New Delhi Guidelines)	Appropriate actions per the clauses of DCI, New Delhi norms.
Personal Refrigeration,TV, Air conditioners (AC) / Induction cookers / water Heaters / other electronic devices are strictly prohibited in the hostel rooms/Corridors.	Expulsion from hotel for 2 terms or more as per the decision of warden. Additional charges will be levied against student after enquiry.

Wish you all a happy and peaceful stay at Hostels of GDC & H, Aurangabad.

DEAN
Govt. Dental College & Hospital, Aurangabad.

DECLARATION: BY STUDENT & PARENTS for HOSTEL FACILITY
(To be filled Compulsory by all students irrespective of hostel allotments)

I, _____ is admitted for
BDS course in the academic year _____ at Govt. Dental College,
Aurangabad (Maharashtra).

My parents/Legal guardian have gone through the SOP for hostel
accommodation given in the admission manual at the time of Joining. We have
clearly understood all the rules and regulations mentioned in SOP.

I hereby declare that I am suffering from _____
disease(s) and on treatment. I am receiving following _____
_____ Drugs for my
disease element since _____ days/Months/Years. I also declare that I am not
hiding any information related to my health issues. ***(Put NA in fill in the blanks
incase this para is not applicable)***

I and my parents/Legal guardian, hereby undertake and declare that, if
hostel accommodation is allotted on my request, I will abide by all the rules and
regulations mentioned in the SOP. If I break any rule mentioned thereof in the
SOP, I will be liable for appropriate action.

Signature of Student with date

Name of Student: _____

Address: _____

Mobile Number: _____

Email address: _____

Signature of Parent/Legal guardian with date

Name of Parent/Legal Guardian: _____

Address: _____

Mobile Number: _____

Email address: _____

-----END of Hostel SOP-----